

Checklist A Preparation and Planning						
	Necessary		Valid until	Authority	Remarks	done
A) Important travel documents	Yes	No	(Date)			( v )
1. Travel Passport						
2. Personal ID Card						
3. Student Card						
4. Drivers License						
4.1 International Drivers License						
5. Vaccination Card						
6. Visa						
7. Work Permit						
8. Job Certificates						
9. Translations						
10. Foreign Country Entry Documents						
11. Transfer Tickets						
11.1 Flight Tickets						
11.2 Train Tickets						
11.3 Bus Tickets						
11.4 Boat- and Ferry Tickets						
12. Booked Accommodations						
13. License (Diving, Sailing, etc.)						
14. Foreign Health Insurance						
	Available		Valid until	Institution (Bank)	Remarks	done
B) Money	Yes	No	(Date)			( v )
15. Means of Payment						
16. Credit Card						
17. Cash in local Currency						
18. Info to domestic Credit Institution						
19. Online Account						
	Available		Valid until	Medical Office	Remarks	done
C) Preparation	Yes	No	(Date)			( v )
20. Vaccinations						
	Available		Valid until	Content	Remarks	done
	Yes	No	(Date)			( v )
21. Medical Supplies						
21.1 First-Aid-Kit						
21.2 Travel Pharmacy						
21.3 Required Medication						
	Available		Valid until	Length of stay	Remarks	done
	Yes	No	(Date)	(Days)		( v )
22. Routing and Time Management						
	Available		Contact person	Length of stay	Remarks	done
	Yes	No	(Name)	(Days)		( v )
23. Contact(s) and Job Offer(s)						
	Available		Contact person	Address	Remarks	done
	Yes	No	(Name)	(Street and Place)	Home Country / Foreign Country	( v )
24. Emergency Contact(s)						
	Available		Medium	Remarks		done
	Yes	No	(Type)			( v )
25. Back up Online Data						
26. Compile your Map Material						
27. Infos Ministry of Foreign Affairs						
28. Communication / Mobile Data						
29. Create your Travel Folder						
30. Put your backpack together (see Checklist B)				Weight: _____ kg (note!)		
31. Others						
31.1 Travel Cancellation Insurance						
31.2 Rental Car						
32. Don't forget						